

Under Construction @ Keele

SUBMISSION GUIDELINES

Under Construction @ Keele is an open access, interdisciplinary postgraduate journal published by the Research Faculty of Humanities and Social Sciences at Keele University. More information about the journal can be found at:

<https://underconstructionkeele.wordpress.com/>

PGR and PGT students are invited to submit essays for publication. The maximum word count for articles is 3000 words (including references and footnotes, but excluding bibliography/filmography/discography).

TIMELINE FOR SUBMISSIONS

SPRING/SUMMER 2017

DATE	DEADLINE
17.02.2017	Submission of Abstracts
14.04.2017	Submission of Full Articles (First Draft)
05.05.2017	Return of Reviewed Articles to Authors
19.05.2017	Submission of Full Articles (Second and Final Draft)
16.06.2017	Publication

HOW TO SUBMIT YOUR PAPER

- For guidance on style and formatting, please see our *Under Construction @ Keele* Style Guide.
- Please submit your paper via email to underconstruction@keele.ac.uk.
- Please also include the following with your paper (i.e. in the word document):
 - > A title.
 - > A bibliography/filmography/discography.
 - > A full word count (main text + references in footnotes + any other footnotes).
 - > Page numbers.
 - > Please do **not** include your contact details or name in the document containing the main article.

- Please also send a separate document, via email, containing:
 - > Your full name, email address, institutional affiliation, department and programme of study.
 - > Some details about your current project and research (no more than 250 words).
 - > The title and an abstract (no more than 300 words).
 - > An indication as to whether or not you would be happy to have your email contact details and the above biographical information made available online, for readers of the journal should they wish to contact you about your paper or your research.

- If you wish to include any images, film clips or sound files with your paper, please send these as separate JPEG, MP3 or MP4 files (including clear captions) to our email address.

EDITING AND PUBLICATION

Once you submit your paper for publication, it will be reviewed by our editing team and peer reviewers. We will then provide you with feedback, and may ask you to make changes before publication.

The journal will be published online, on the Faculty of Humanities and Social Sciences website at Keele. A number of hardcopies will be published and disseminated throughout the university.

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